

A how-to guide to Safety Conversations at KPCO



Safety conversations are a way to foster a “Speak-up” culture and encourages a culture of safety for our patients and employees. All conversations must meet the following quality criteria to be counted towards the 2017 PSP and OIP goals. Remember, speak up for safety!

A safety conversation must meet the following criteria:

- 1) Have an in-the-moment observation of a safe or unsafe act or condition**
- 2) Be between 2 or more people**
- 3) Have an agreement to make the act or condition safer**

If a conversation you’ve had fits the criteria above, don’t forget to log it! Follow the steps below to log a proper safety conversation.

1. Go to InsideKPCO.net, the Colorado Intranet.
2. Click on the “Safety” button shown on the right side of the homepage. This will take you to the Safety Central page.
 - a. The Safety Central page can be found here: InsideKPCO.net/safety-central.
3. Once on the Safety Central page, click on the [SafetyConnect](#) icon.
4. Clicking on the [SafetyConnect](#) icon will take you the SafetyConnect platform. Use your NUID and Windows password to log into the platform.
 - a. You can also get to SafetyConnect by visiting: <http://safetyconnect.insidekpcO.net/>
 - b. Note: Avoid using the “Anonymous” feature as your conversation may not be counted.
5. Click on the Safety Conversation icon and fill in the form. Be sure to be as complete and concise as possible so that your conversation will count. And remember, you can log a safe or an unsafe act.

