



UFCW LOCAL #7 APPLICATION FOR NEW STEWARDS

I, _____, Union Representative for UFCW Local #7 recommend _____ to be a local union steward. I understand by the completion of this form does not guarantee my position as steward. I understand if I am selected I must complete a training class and must attend the regular monthly union meetings and the continuing education classes during my probationary period, and attend all mandatory meetings and seminars. I understand that I will be a temporary steward until all qualifications have been met. If I fail to complete the training course or do not meet the required qualifications, I will be able to reapply in one year for reconsideration if I so desire.

I would like to be considered because:

1. What would you do to help motivate our cause?

2. How long have you been a member of the union? _____

a) Other union affiliations? _____ How long? _____

3. How much volunteer time are you willing to devote to activities the union is involved in?

4. Do you work full time or part time? _____

5. What other qualifications or skills do you have? _____

6. Have you ever done voluntary work for Local 7 before? _____

If so, please describe: _____

7. Why do you feel you would be a good candidate?

NAME OF APPLICANT _____

ADDRESS _____ CITY _____ STATE ____ ZIP _____

PHONE _____

COMPANY _____ STORE # _____

ADDRESS _____ CITY _____ STATE ____ ZIP _____

JOB CLASSIFICATION _____

WORK SCHEDULE _____

DIVISION _____

UNION REP _____

UR RECOMMENDS MEMBER? _____

OF RETAIL MEMBERS IN FACILITY _____

OF MEAT MEMBERS IN FACILITY _____

OF MEMBERS IN OTHER FACILITIES _____

NAME(S) OF OTHER STEWARDS	MEAT or RETAIL
1. _____	_____
2. _____	_____
3. _____	_____

UNION REPRESENTATIVE APPROVAL

The Executive Board has established the following policies regarding the dues refunds for stewards:

1. Stewards will be eligible for a dues refund (less International Per Capita Tax) for each month they attend their regular or adjourned monthly meetings in their areas, provided they have signed the Stewards Roster. Any steward failing to sign the roster will not be eligible for a refund for that month. Any corrections that should be made to the roster should be brought to the attention of that steward's Union Representative before the next regularly scheduled meeting in their area. It is the steward's responsibility to make sure any corrections have been made.
2. Adjourned meetings not held monthly will be refunded on a percentage basis. (Example: Four meetings per year = dues refund will be 25% of meetings attended.
3. The dues refund will be no later than December 15 of each calendar year.
4. The 12 month period for calculating dues refunds and attendance at Union meetings will be from December of the preceding year through November of the current year.

ARTICLE XVII

Union Steward

Section A: It shall be the duty and obligation of all Stewards to attend 50 percent of the local Union meetings held in their respective area. Meetings that occur while Stewards are on authorized sick leave shall be counted as meetings attended.

Section B. It shall be the duty and obligation of the Steward to attend the Steward Seminar unless the Steward is on an authorized leave of absence or vacation.

Section C. The Union Steward shall assist the Union Representative in the discharge of the Union Representative’s duties, such as:

1. Represent all members fairly and honestly and represent the member in Step 1 grievance meetings.
2. Be knowledgeable of the collective bargaining contract and the Local Union by-laws.
3. Assist the Union Representative in signing up new members.
4. Report all changes of addresses, names, phone numbers, promotions, demotions, new hires, and terminations of the membership to the Local Union office promptly.
5. Posting of Local Union notices on the Local Union’s bulletin board in the respected stores.

Section D. The President shall remove any Steward who fails to fulfils his/her obligation as Steward as set forth in this article.

Thank you for considering my application to become a steward for UFCW Local 7. I promise to do my best to uphold all union by-laws and principles, and to represent the members to the best of my ability. I understand I will be called upon from time to time to do volunteer work to represent the Union and any functions that it may be involved in.

Signed _____

Date _____

PLEASE RETURN ALL COMPLETED FORMS TO YOUR UNION REPRESENTATIVE