

# APPLICATION FOR EMPLOYMENT



## UFCW LOCAL 7

(Please Print)

Date of Application: \_\_\_\_\_ Position Applying For: \_\_\_\_\_

Name \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Expected salary range or hourly rate of pay \_\_\_\_\_

Date available for work \_\_\_\_\_

Have you been employed here before: Yes  No

If yes, give dates \_\_\_\_\_

Are you legally eligible for employment in the US? Yes  No

Will you work overtime if required? Yes  No

Will you travel if required? Yes  No

If driving is required for the job for which you are applying, please provide your valid driver's license number & state of issue:

DL# \_\_\_\_\_ State \_\_\_\_\_ Exp. Date \_\_\_\_\_

I am seeking a permanent position: Yes  No

Have you ever been convicted of any crimes? Yes  No

Are you able to perform the specific functions of the job? Yes  No

Are you related to any employee of UFCW Local 7? Yes  No  If yes, who: \_\_\_\_\_

Are you bilingual? Yes  No  If yes, what language(s) \_\_\_\_\_

|                       |               |
|-----------------------|---------------|
| For Office Use Only:  |               |
| Resume _____          |               |
| Test _____            | Results _____ |
| Interview Notes _____ |               |
| Hire Date: _____      |               |
| Position: _____       |               |
| Notes: _____          |               |
| _____                 |               |
| _____                 |               |
| _____                 |               |
| _____                 |               |
| _____                 |               |
| _____                 |               |
| _____                 |               |

### EMPLOYMENT EXPERIENCE:

- Employer \_\_\_\_\_  
 Address \_\_\_\_\_  
 Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
 E-Mail \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
 Dates Employed: \_\_\_\_\_ Hourly rate/salary: \_\_\_\_\_  
 Work Performed \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

2. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
E-Mail \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Hourly rate/salary: \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

3. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
E-Mail \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Hourly rate/salary: \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

4. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
E-Mail \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Hourly rate/salary: \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Explain any gaps in employment \_\_\_\_\_  
\_\_\_\_\_

**EDUCATION:**

High School Graduate Yes  No

GED Yes  No

University/College: \_\_\_\_\_ Attended from: \_\_\_\_\_ to: \_\_\_\_\_

**SKILLS AND QUALIFICATIONS**

List any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying: \_\_\_\_\_  
\_\_\_\_\_

Computer Skills (Include software titles and years of experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Typing wpm: \_\_\_\_\_

Is there any other job-related information you want us to know about you? \_\_\_\_\_  
\_\_\_\_\_

**REFERENCES**

List two personal references who are not relatives or former supervisors:

| Name | Address | Phone | Occupation | Yrs. Known |
|------|---------|-------|------------|------------|
|------|---------|-------|------------|------------|

| Name | Address | Phone | Occupation | Yrs. Known |
|------|---------|-------|------------|------------|
|------|---------|-------|------------|------------|

**INFORMATION TO APPLICANT**

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States; have a physical examination and/or a drug test; supply certified copy of driving record; supply copy of your auto insurance in the amount required by employer; and/or to sign a confidentiality agreement and abide by its terms. I release prior employers to disclose information to UFCW Local 7. I understand and agree to the information shown above.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date