# **AGREEMENT**

between

ALBERTSON'S, LLC. Rock Springs, Wyoming



and

UNITED FOOD AND COMMERCIAL WORKERS, LOCAL NO. 7

Chartered by the

UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION

### THE OFFICES OF LOCAL 7 ARE LOCATED IN THE

# **UFCW BUILDING**

7760 West 38<sup>th</sup> Avenue, Suite 400 Wheat Ridge, Colorado 80033-9982 Telephone – 303-425-0897

Cheyenne Office
3415 Cheyenne St. Unit B
Cheyenne, WY 82001
Telephone-307-432-9968

Toll Free - 1-800-854-7054 Website: www.ufcw7.org

If you should have any questions or wish to file a grievance, contact your Union Representative or come to the Local Union office.

#### **MEMBERS' OATH & OBLIGATION:**

I, (your name), pledge to uphold Union principles, to support and participate in the endeavors of this Union. I promise to conduct myself in a manner that will reflect credit upon this organization.



Kim C. Cordova, President Kevin R. Schneider, Secretary-Treasurer

### AGREEMENT

#### Between

ALBERTSON'S, LLC (Rock Springs, Wyoming)

And

UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL #7, DENVER, COLORADO, AFL-CIO

Chartered by the UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION

Term: December 2, 2018 through December 4, 2021

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#### **Between**

#### ALBERTSON'S, LLC (Rock Springs, Wyoming)

#### And

# UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL #7, DENVER, COLORADO, AFL-CIO

#### Chartered by the

#### UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION

Term: December 2, 2018 through December 4, 2021

#### PREAMBLE:

This Agreement is made by and between ALBERTSON'S LLC, hereafter referred to as the "EMPLOYER" and UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL #7, Denver, Colorado, hereafter referred to as the "UNION."

In consideration of their mutual promises and understanding, the parties to this Agreement agree as follows:

#### **ARTICLE 1 - RECOGNITION AND BARGAINING UNIT**

- **1.01 Recognition** The Employer recognizes the Union as the sole collective bargaining representative of all food clerks, liquor managers, courtesy clerks, floral clerks, customer service center clerks, bakery sales clerks, head bakery sales hostess, non-food clerks, the floral employee hired before 1999, and the Customer Service Supervisor working in the retail grocery store at 1323 Dewar Drive.
- **1.02 Exclusions** Exclusions from the bargaining unit shall be as follows: All employees covered by another collective bargaining agreement (including bakery production employees, meat employees, butcher block employees, and service deli employees), office clerical employees (including bookkeepers), scan coordinators, salad bar employees, product demonstrators, professional employees, confidential employees, janitors, guards, Store Director, **two** Assistant Store Directors, Service Operations Manager, Third Person, Produce Manager, General Merchandise Manager, and supervisors as defined in the Act of 1947, as defined.
- **1.03** All references to employees in this Agreement are intended to include both male and female gender.

#### **ARTICLE 2 - UNION MEMBERSHIP**

**2.01 Union Security** - The following paragraph will only be effective if the Wyoming Right-To-Work Law is repealed.

It shall be a condition of employment that all employees of the Employer covered by this

Agreement who are members of the Union in good standing on the effective date of this Agreement, shall remain members in good standing and those who are not members on the effective date of this Agreement, shall, on the thirtieth (30th) day following the effective date of this Agreement, become and remain members in good standing in the Union. It shall also be a condition of employment that all members covered by this Agreement, and hired on or after its effective date, shall, on the thirtieth (30th) day following the beginning of such employment, become and remain members in good standing in the Union.

For the purpose of this Article, the execution date of this Agreement shall be considered its effective date.

- **2.02 Union Security Waiver** The Union Security clause, as specified above, being presently contrary to the Statutes of the State of Wyoming, is acknowledged by the Employer and the Union as being presently adjudged to be null and void in accordance with said Statutes. However, should such Statutes be repealed or amended so as to permit the Union Security clause, as set forth above, the Employer and the Union agree that they shall put into full force and effect the provisions for Union security, as stated above, making the Union Security clause effective upon the earliest date permitted by such enabling legislation and/or court action.
- 2.03 The Employer agrees during the life of this Agreement to deduct from the earnings due to an employee on each pay period of each week the weekly dues and/or initiation fees as stipulated on the authorization form presented to the Employer. The Employer further agrees to remit such deduction to the appropriate Union Official within thirty (30) days after the first (1st) pay period of each month. The authorized deduction may be revoked by forty-five (45) days written notice by the employee to the Union and the Employer, upon termination of the employee's employment, or termination of the Agreement. The Union shall indemnify and hold the Employer harmless against any and all suits, claims, demands and liabilities which arise out of, or by reason of, any action which shall be taken by the Employer for the purpose of complying with provisions of this Article.
- 2.04 New Employees Upon the employment of any new employee within the bargaining unit, the Employer agrees to notify the Union in writing within seven (7) days thereafter of such employment, furnishing the Union with the following information: the employee's name, residence address, location of employment, the date of starting work, rate of pay and social security number. The Union agrees to furnish suitable forms and a stamped, addressed envelope for this purpose. The Union application forms, furnished by the Union to the Company, will be provided to the employee during the completion of the new hire paperwork.

#### **ARTICLE 3 - DISCHARGE**

3.01 The Employer agrees not to discriminate against any employee and/or discharge him or her because of membership or non-membership in the Union. Non-probationary employees shall not be discharged without just cause. Additionally, only non-probationary employees may pursue discrimination, discipline, or discharge grievances under Article 20.

#### **ARTICLE 4 - SENIORITY**

**4.01** Seniority per individual store shall apply to only layoffs and rehiring attending a reduction in the number of the work force and provided merit and ability of the employees are equal. All employees shall accrue seniority dating from the date of their employment, but shall be probationers without seniority, for the first sixty (60) days, during which time an employee may

be terminated for any reason and shall have no recourse to the grievance or arbitration procedures set forth in this Agreement concerning such termination. Seniority is defined as length of continuous employment with the Employer.

- **4.02** Seniority per individual store shall terminate upon:
  - a. Severance of employment.
  - b. Failure to return to work in accordance with the terms of a leave of absence.
  - c. Layoff in excess of one hundred eighty (180) days. For employees hired after October 16, 1998, seniority shall terminate upon layoff in excess of one hundred twenty (120) days.
  - d. Failure to report to work within seventy-two (72) hours after recall commencing upon receipt by the employee of such notice by registered mail.
- **4.03 Layoffs.** When a reduction in the workforce is necessary, as opposed to a reduction in hours, the following procedure shall be used:

Layoff will begin in departments (checker, day stocker, night stocker, and produce for All Purpose Clerk classification) in the classification to be affected in reverse seniority order. The affected person shall be notified and given the following options:

- a. Displacing a less senior employee in the same classification in the store, if the affected employee is qualified for such position,
- b. Displacing the least senior employee in a lower classification within the same bargaining unit in which s/he previously performed three (3) months of service in the classification for the Employer. Such employee shall receive the rate of pay for any lower classification to which s/he moves under this procedure.
- c. Accepting the layoff. Employees on medical leave of absence, and subject to layoff, shall be placed on layoff until such time as they are released to return to work. The affected employee shall be given his/her layoff options immediately upon his/her release to work.

#### 4.03.1 Employees Accepting a Lower Classification

Laid off employees, and employees who accept a job in a lower classification in lieu of layoff, shall be recalled as needed, in order of seniority, to jobs they are qualified to perform. The Employer shall not hire a new employee or promote an existing employee into a position for which a laid off employee or employee who accepts a job in a lower classification is qualified and available to perform.

- **4.04** Bargaining unit seniority lists shall be provided to the Union on no more than two (2) occasions during the calendar year, upon request by the Union.
- **4.05** A full-time employee, who has requested change to part-time status and has been assigned a part-time schedule shall immediately be classified as part-time.

#### **ARTICLE 5 - AVAILABLE HOURS**

- **5.01** The Employer agrees not to schedule two (2) part-time employees (excluding Courtesy Clerks) within an individual store where it is reasonably possible to combine their total weekly schedules so that one (1) full-time employee can be used.
- **5.02** It is the desire of the Employer and the Union to provide full-time employment in the retail food

industry for as many employees as is reasonably practical within the range of sound employment practices.

- 5.03 If there is an opening for a regular full-time job, part-time employees in the same department in the store shall be given consideration for the opening before any employee is hired from outside: provide, however, the part-time employee is available for the hours needed, possesses the qualifications to satisfactorily perform the full-time job, and has requested the full-time job in writing.
- **5.04** Nothing in this Article shall be construed to require pay for time not worked, except as required under the Reporting Pay Article elsewhere in this Agreement.
- 5.05 Absent mutual agreement under Article 8.14 to the contrary, or employee requested days off, less senior employees in a classification will not be scheduled more weekly straight-time hours than more senior employees in a classification if the more senior employee has at least two (2) years seniority.
- **5.06** Individuals designated by the Company in the head clerk classification shall be paid Per Appendix A, and shall be exempt from the above scheduling rules.
- **5.07** The Company retains the right to determine daily and weekly hours and work schedules.

#### **ARTICLE 6 - EXPERIENCE**

- **6.01** For the purpose of computing months of experience, one hundred seventy-three and one third (173 1/3) hours of employment in a retail store shall be counted as one (1) month of experience, provided that no employee shall be credited for more than one hundred seventy-three and one third (173 1/3) hours of experience in any one (1) calendar month.
- 6.02 In applying Section 6.02 of this Agreement of any newly hired employee, the Employer will give recognition to the verified number of hours of actual work experience on a comparable job which said newly hired employee may have performed within the previous ten (10) years for any other employer in a similar retail grocery operation or other food operation, including the Safeway Cake Commissary. The aforementioned shall include: Independent Floral, Liquor Stores, Independent Bakery, Starbucks, Delicatessen Shops, Pharmacy, and King Soopers Fuel Stations. Service in the United States military or National Guard shall be given credit for one thousand forty (1040) hours per year of service, capped at four thousand, one hundred and sixty (4160) hours. This section shall only apply to newly-hired employees upon ratification.

It is further agreed that no new or rehired employee without previous, provable, comparable retail grocery store experience in the same classification shall be hired above the first progression step unless either:

- 1) All current employees in the classification are moved up to that step, or
- 2) The Store Director justifies his decision to do so in writing to the Division Manager, and the Division Manager approves.

No employee demoted for cause shall be paid a higher wage rate if moved to another classification, but shall only be placed on the progression wage step closest to the prior wage rate, provided the employee will be given credit for all hours previously worked in that classification if this results in a higher progression step.

- 6.03 The parties recognize and agree that the classifications of Journeyperson in this Agreement require skill, knowledge, experience and ability which can only be acquired by training and work on the job in a retail food store under the direction and supervision of an Employer.
- 6.04 If, when an employee in an apprentice classification is due to be advanced on the basis of his actual hours of work experience, as set forth in Appendix "A" hereto, the Employer determines that the employee has not made sufficient progress in the acquisition of knowledge, skill, experience, and ability to justify an increase to the next higher wage classification, such Employer can, in lieu of termination and with prior written consent of the Union, continue such employee at his existing rate of pay for a period of up to two hundred sixty (260) hours, to give the employee an opportunity to improve his performance. At the end of such two hundred sixty (260) hours, the employee must either be advanced to the next higher wage classification or be terminated, if such termination is justified under the terms of this Agreement.

#### **ARTICLE 7 - DEFINITIONS**

- **7.01** Regular Full-Time Employees Any employee engaged to work the workweek established herein for more than four (4) continuous weeks.
- **7.02** Part-Time Employees Any employee who regularly works, but is not a full-time employee.
- 7.03 Courtesy Clerks Any such person initially employed under this provision shall remain in such status and shall participate pro rata in holiday and vacation benefits if they work twenty (20) hours or more per week, until such time as his status changes. Fifty percent (50%) of a Courtesy Clerk's accumulated experience shall be credited to apprenticeship classification, if such Courtesy Clerk becomes an Apprentice Clerk. Such experience shall not exceed 2080 hours. Courtesy Clerks shall not be required to work one (1) hour before the Employer opens for the conduct of business, or one (1) hour after the Employer closes for business. Courtesy Clerks shall not be worked as Checkers unless paid as checkers. Courtesy Clerks shall not regularly unload trucks or stock.

#### ARTICLE 8 - SCHEDULES, WORKWEEK, OVERTIME, AND PREMIUMS

- **8.01 Posting of Work Schedules** On or before **12 noon** on Friday, the Employer agrees to post the work schedule for the following calendar week for all employees. There will be no changing of the work schedule except in the case of an emergency. Any changes in the work schedule will be reflected on the posted schedule at the time the change is made. Requested days off must be made in writing by Tuesday for the next week's work schedule.
- **8.02 Reporting Pay** Employees, except Courtesy Clerks, reporting to work who have not received notice prior to reporting for work that he or she is not to report for work, unless such prior notice is precluded by emergency beyond the control of the Employer, shall be guaranteed not less than four (4) hours of employment, or four (4) hours pay in lieu thereof. In any event, if an employee does not receive such notice before arriving at work as scheduled, he shall receive the guarantee set forth herein. Under such circumstances, Courtesy Clerks will be guaranteed two (2) hours of employment or pay in lieu thereof.

No split shifts shall be required.

- **8.03 Basic Workweek and Workday** The basic straight-time workweek shall consist of forty (40) hours to be worked in five (5) eight (8) hour days, Sunday through Saturday.
- **8.04 Basic Holiday Workweek** Time worked in excess of thirty-two (32) hours in any calendar week in which any of the contract holidays, other than the employee's Birthday Holiday or Personal Holidays, occur, shall be compensated for at one and one-half (1 1/2%) times the employee's basic or straight-time hourly rate of pay. Time worked or not worked on a holiday shall not be included in computing work in excess of thirty-two (32) hours in a holiday week.
- **8.05 Workday** The basic straight-time workday shall consist of eight (8) hours, to be worked within nine (9) consecutive hours, with an uninterrupted time off for a meal period at approximately the middle of the workday.

There shall be a minimum of ten (10) hours off between scheduled shifts, except when an employee voluntarily waives this ten (10) hours, or in emergency. Any hours <u>involuntarily</u> worked without ten (10) hours off will be paid at the overtime rate until the ten (10) hours has elapsed.

The company will use its best efforts to give employees at least one (1) hour notice if an employee is required to work beyond the end of their scheduled shift.

- **8.06** Overtime Overtime is defined as hours worked in excess of eight (8) on a given day or forty (40) in a given week. Overtime work shall be paid for at one and one-half (1 1/2%) times the employee's hourly rate of pay.
- **8.07 Sunday Premium** Work performed on Sunday by regular full-time and regular part-time employees shall be paid for at one and one-half (1 1/2%) times the regular straight-time hourly rate.

**Courtesy Clerks** shall receive twenty-five cents (\$.25) per hour premium for hours worked on Sunday.

Employees hired on or after 5/1/05 shall not be eligible for Sunday Premium.

Employees shall not be required to work on Sunday if they inform the Store Director in writing that they do not wish to work any Sundays, and if a sufficient number and a proper mix of employees are available to work. If more employees than those available are needed to work, the Employer may schedule the least senior qualified employees first, provided that this achieves a proper mix of employees.

- **8.08 Night Premium** Twenty-five cents (\$.25) per hour shall be paid to employees, except Courtesy Clerks, for all work performed between the hours of 6:00 p.m. and 12:00 am. A premium of one dollar (\$1.00) per hour shall be paid for all work performed between the hours of 12:00 midnight and 6:00 am to all employees (excluding Courtesy Clerks). Night premium shall be in addition to the employee's regular straight-time hourly rate of pay. This premium pay shall not apply to overtime, Sundays, or on holidays.
- **8.09 No Compounding** There shall be no compounding or pyramiding of overtime and/or any premium pay, and only the highest applicable rate shall be paid.

- **8.10 No Guarantees** Notwithstanding any other provisions of this Agreement, nothing contained herein shall be construed to establish a guaranteed workday or workweek.
- **8.11 Meal Periods** All hours of work shall be consecutive except for meal periods which shall be not less than one-half (1/2) hour nor more than one (1) hour. No employee shall be required to work more than five (5) hours without a meal period. If an employee does not want a meal period when he is scheduled for a five (5) to six (6) hour shift, he should inform the Store Director in writing so the Store Director will have it on file prior to the preparation of schedules. The written request will be considered and honored if scheduling and business needs permit it. Meal periods, if given, will be scheduled approximately in the middle of each shift that exceeds five (5) hours, unless otherwise agreed to by the employee and Store Director. Employees scheduled for a daily shift of five (5) hours or less shall not be required to take a meal period.
- 8.12 Rest Periods The Employer will give employees a relief period of fifteen (15) uninterrupted minutes for each four (4) hour period worked, as near as practical to the middle of the four (4) hours. Notwithstanding the above, any employee whose work shift is seven (7) hours or more shall receive at least two (2) rest periods. When an employee is required to work ten (10) hours in a day, he shall be entitled to a third relief period.
- **8.13** Free Work Prohibition It is intended that there shall be no "free" or "time-off- the-clock" work practices under this Agreement. Any employee found by the Employer or the Union to be engaging in such unauthorized practice shall be subject to discipline, which may include termination.
- 8.14 Scheduling Employees with two or more years of service shall be scheduled twenty-four (24) or more hours per week, if the employee is available to work. This shall not limit the Employer's right under Article 4 to lay off employees for business reasons. An Employer may agree, if the employee makes such request in writing, to work less than normally scheduled hours because of restrictions through school activities, personal issues which restrict work availability, or other compelling reasons (not to include another job). If an arbitrator determines that the Employer has violated this Section, the arbitrator shall be limited to requiring the Employer to make up hours through future scheduling, and there shall be no remedy providing pay for time not actually worked.
- 8.15 Weekly Work Schedule The Employer and an employee may agree to establish a weekly work schedule consisting of four (4) ten (10) hour days. The Employer is not required to establish such work schedule, and if it chooses to do so, it is not required to schedule such schedule continuously for any minimum period beyond one week. Employees working such schedules shall be entitled to daily overtime after the tenth (10<sup>th</sup>) hour rather than the eighth (8<sup>th</sup>). Employees working such schedules shall be entitled to any sick pay, funeral pay, and other daily pay, except holiday pay, to which they are entitled, based on a ten (10) hour day, but holiday pay shall be based on an eight (8) hour day. Employees working such schedules shall be entitled to any night or Sunday premium to which they are entitled based on a ten (10) hour day. Employees working such schedules shall be entitled, under Article 8.12, to two breaks of fifteen (15) minutes.

#### **ARTICLE 9 - WAGES**

See Appendix "A."

#### **ARTICLE 10 - HOLIDAYS**

**10.01** For employees hired on or before 4/30/05, the following days shall be recognized and observed by the Employer as holidays for non-probationary employees:

New Year's Day Christmas Day Memorial Day Employee's Birthday

Fourth of July Labor Day

Thanksgiving Day

All employees hired on or after 5/1/05 who have completed their probationary period shall be paid for the following holidays: Labor Day, Thanksgiving Day, and Christmas Day. Effective in 2017 and continuing thereafter, employees hired on or after 5/1/05 shall also be paid for Memorial Day. Effective in 2018 and continuing thereafter, employees hired on or after 5/1/05 shall also be paid for the Fourth of July.

- 10.02 Non-probationary employees shall receive their birthday as a paid holiday. Employees shall give the Employer a fifteen (15) day written notice prior to their birthday. The birthday shall be observed within fifteen (15) days of the employee's birthday on a mutually agreeable day. In the event the employee's birthday falls on the same day as any of the above holidays, the employee's birthday will be celebrated on another day in accordance with the procedure set forth in the previous sentence.
- 10.03 Effective January 1, 1992, for employees hired on or before 4/30/05, after each employee's first year of employment, there shall be two annual Floating Holidays paid on a calendar year basis. After two years of service, employees hired on or after 5/1/05 shall be entitled to one (1) personal holiday, two (2) personal holidays after three (3) years of service, and three (3) personal holidays after four years of service. The employee must make a written request to the Store Director for the Floating Holiday at least fourteen (14) days before it is to be taken. A Floating Holiday is a day off with regular straight-time rate of pay on a day mutually agreed to by the Store Director and employee, as computed in accordance with this Article. In case of conflict, floating holidays will be scheduled by seniority, provided all requirements for submitting a proper request have been met. In the event an employee fails to schedule his personal holidays by October 1 of the calendar year, the Employer will select dates and schedule such employee for his remaining personal holidays for that year.
- 10.04 For employees hired on or before April 30, 2005, work performed on any of the above eight (8) holidays by full-time and part-time employees shall be paid for at one and one-half (1 1/2%) times the employee's regular straight-time hourly rate. For non-probationary employees hired on or after May 1, 2005, when a holiday is worked, the employee shall be paid one dollar (\$1.00) per hour worked in addition to the holiday pay provided herein. This shall be paid in addition to any holiday pay due. All employees will be paid for the holiday if not worked. Employees must work their first scheduled workday preceding and following a holiday or be excused by the Employer in order to be eligible for holiday pay. In any event, in order to be eligible for holiday pay, employees must earn pay for work actually performed during the week in which such holiday occurs, except when on paid vacation and when receiving sick leave pay.
- 10.05 Employees (except courtesy clerks) who have worked, on average from twenty (20) to thirty-five (35) hours a week in the preceding four (4) weeks will be paid pro rata holiday pay based on a ratio of average hours worked during such period to a forty (40) hour workweek. Any employee who averages thirty-five (35) hours a week or more over such period will be paid for a full day.

10.06 Work on holidays and on Christmas Eve after 6:00 p.m. shall be voluntary. In the event insufficient volunteers are found, the Employer may schedule employees in inverse order of seniority, provided there is a proper mix of employees. The Employer may operate its stores at its sole discretion on any of the holidays recognized in this Agreement. The Employer will staff on Thanksgiving Day and Christmas Day by a voluntary sign-up list. To the extent the Employer does not receive sufficient volunteers in a store, the Employer may schedule by inverse seniority. The Employer will not schedule any eight-hour shifts on Thanksgiving or Christmas Day unless the Employer and an employee agree to that length of a shift.

#### **ARTICLE 11 - VACATIONS**

- 11.01 All employees hired on or before April 30, 2005 who have averaged thirty-nine (39) hours or more over the preceding anniversary year who have worked for a continuous period of one (1) year from their date of employment shall be paid vacation of one week, at forty (40) hours per week; those who have worked for the Employer for a continuous period of two (2) years from the date of employment shall receive a paid vacation of two (2) weeks; those who have worked for the Employer for a continuous period of eight (8) years from the date of employment shall receive a paid vacation of three (3) weeks; those who have worked for the Employer for a continuous period of four (4) weeks, and those who have worked for the Employer for a continuous period of twenty-five (25) years from their date of employment shall receive for a continuous period of twenty-five (25) years from their date of employment shall receive (5) weeks vacation. Employees hired on or after May 1, 2005 and who have worked one thousand forty (1,040) or more hours in their anniversary year shall receive one (1) week paid vacation after one (1) year of continuous service, two (2) weeks paid vacation after three (3) years of continuous service, and three (3) weeks paid vacation after eight (8) years of continuous service, and four (4) weeks' paid vacation after twelve (12) years' continuous service.
- 11.02 Employees hired on or before April 30, 2005 who have worked at least eighteen (18) but less than thirty-nine (39) hours in the preceding anniversary year (except courtesy clerks) shall be paid earned vacation on a pro rata basis. Employees hired on or after May 1, 2005 who have worked at least twenty (20) but less than thirty-nine (39) hours in the preceding anniversary year shall be paid earned vacation on a pro rata basis.
  - For example, if an employee averages 30 hours a week in the prior anniversary year, and has 15 years seniority, he or she will receive four weeks' vacation of 30-hours each.
- 11.03 All employees who have been on the Albertson's payroll for one (1) year or more, and who are terminated through no fault of their own before their accrued vacation converts to earned vacation, shall receive accrued vacation on a pro rata basis as long as they have averaged eighteen (18) hours a week during the year in which they are terminated.
- 11.04 If a holiday occurs during an employee's vacation, such employee shall receive an additional day of pay or an additional day off for such holiday.
- 11.05 The Employer retains the right to determine the number of employees who may be on vacation at any given time. However, in no event shall it be less than two (2) persons per retail bargaining unit and one (1) person per meat bargaining unit, except for any week of and the week before a holiday covered under this contract as well as Mother's Day and Valentine's Day, when the Employer may limit the number of people on vacation to no less than one (1) person per bargaining unit. If a dispute arises between the employees as to vacation preference, seniority shall govern for a combined group of the employees covered by the Retail Clerks Agreement and

the Service Deli Clerks Agreement within the department, the classification and store. Any vacation weeks that become available after the posting of such roster shall be offered by seniority within the classification and store.

The Employer will post a notice December 1 of each calendar year, and the employees will sign the roster as to their choice of vacation. This list will remain posted for selection until April 1 of each calendar year. Vacation calendar period commences on May 1 of each year to the last day of April the following year.

Any employee who fails to sign such roster prior to April 1 will be permitted to take vacation at an agreed upon time that will not interfere with the other employees' established vacation period.

When the vacation dates have been established, they will not be changed unless mutually agreeable between the employee and Employer.

- 11.06 Vacation checks shall be issued prior to the commencement of an employee's vacation provided the employee has requested vacation pay fourteen (14) days prior to his scheduled vacation.
- **11.07** Time missed from work for any reason other than hours paid for vacations, holidays, and sick leave, will not be counted in computing vacation accrual.
- **11.08** The Employer and the employee may agree that the employee may take vacation in increments of less than one week.

#### **ARTICLE 12 - LEAVE OF ABSENCE**

- **12.01** Leaves of absence for employees employed for a continuous period of three (3) months or more shall be granted without pay for reasonable periods of up to twelve (12) months by the Employer for reasons of bona fide illness or disability. Pregnancy shall be treated as a bona fide illness or disability.
- 12.02 Leaves of absence without pay for reasonable periods not to exceed six (6) months may be granted by the Employer to employees who have completed three (3) months of service for other reasons mutually agreed to between the Employer and the employee. The six (6) month period may be extended by an additional six (6) months by mutual agreement between the Employer and the employee.
- 12.03 The employee must be qualified to **perform the essential functions of** his **position** upon return to work from an approved leave of absence, with or without reasonable accommodations. A doctor's certificate verifying that the employee is **cleared to return to work** may be required. The employee shall be returned to the job previously held, or to a job comparable with regard to rate of pay no later than on the first (1st) weekly schedule, provided the notice of intent to return to work **and the required doctor's certificate are** received prior to 9:00 a.m., Wednesday of the week preceding the next available schedule.
- 12.04 All leaves of absence must be requested in writing to the Store Director unless the employee is physically disabled to the extent that such advance request is not possible and shall state: (1) the reason, (2) date leave is to begin, and (3) expected date of return to work. Leaves of absence shall be granted in writing and a copy shall be given to the employee.
- 12.05 All seniority granted employees under the terms of this Agreement shall be subject to the rights

granted by law to the employees volunteering, called or conscripted for services in the Uniformed Services, as defined by USERRA or any applicable law, and any additions or amendments thereto, or rulings and interpretations thereof by any authorized court or agency. Eligible employees will be entitled to seniority, and all rights and benefits based on seniority, as provided by law.

12.06 Subject to the legitimate needs of the business, leaves of absence without pay for Union business not to exceed six (6) months shall be granted by the Employer to employees who have completed one (1) year of service, provided the request is made at least three (3) weeks in advance of the beginning of the leave and another employee in the same store is not already on a Union leave of absence or scheduled to be on a Union leave concurrent with any portion of the period of requested leave. The six (6) months shall be extended by an additional six (6) months upon request by the Union. The Company shall not unreasonably deny such request.

In the event a specific request cannot be granted, the Union may contact the Company's Director of Labor Relations for discussion of possible alternatives.

12.07 Safe Leave: The parties recognize that, in accordance with Colorado law, which the company also agrees to follow in Rock Springs, Wyoming, employees may request and take up to three working days of leave from work in any twelve-month period if the employee is the victim of domestic abuse, stalking, sexual assault or the victim of any other crime. In accordance with the law, the employee must give reasonable notice to his or her department manager, when possible.

In addition to the requirements of the law, the Company agrees to allow employees, upon their request, to use any available sick time, vacation or personal holidays for work time missed during such leave.

#### **ARTICLE 13 - BEREAVEMENT LEAVE**

13.01 Non-probationary employees shall be allowed up to three (3) days off with pay for loss of their normal scheduled hours of work to make arrangements for and/or attend the funeral, and/or for grieving, of a member of their immediate family or a person who makes his or her permanent residence with the Associate as part of the family. Funeral leave will be paid only with respect to workdays on which an employee's scheduled day off, holidays, vacation, or any other day on which the employee would not, in any event, have worked. Scheduled days off will not be changed to avoid payment of funeral leave. Funeral leave shall be paid for at the employee's regular straight-time hourly rate. Immediate family shall be defined as the employee's father, mother, step-parents, grandparents, grandchildren, spouse, common-law spouse, an individual in a civil union with that employee if recognized by State law, children, step-child, brother, sister; and father, mother, brother, and sister of the then existing spouse. Probationary employees shall be eligible for three (3) days funeral leave without pay consistent with the above. Additional time, without pay, shall be granted as needed by the employee up to seven (7) days for the above defined immediate family as well as for aunts, uncles, nieces, nephews, step-brother, step-sisters, co-parents, fiancés/fiancées and grandparent of the then existing spouse.

Bargaining Note: For unique circumstances, the Company and the Union will meet to discuss any additional needs for leave under this section.

**13.02** If an employee is notified of the death of his spouse, parent, child, or grandchild while at work, he will be granted the remainder of the day off with pay and such pay shall not offset any funeral leave allowed under this provision.

#### **ARTICLE 14 - SICK LEAVE PAY**

14.01 Regular employees hired on or before April 30, 2005, except Courtesy Clerks, covered by this Agreement who have been in the service of the Employer for one (1) year or more shall thereafter accumulate unused sick leave at a rate of one-half (1/2) day for each month of continuous employment in which they work ninety-six (96) hours in a four week month and one hundred and twenty (120) hours in a five week month, but not to exceed a maximum accumulation equivalent to sixty (60) full days.

Sick leave shall be paid to part time employees on the basis set forth on a pro rata of total hours worked during the year preceding the anniversary date as a ratio to two thousand eighty (2080) hours.

Employees hired on or after May 1, 2005 who have completed one (1) year of employment shall commence accumulating sick leave credit of up to two (2) hours for each month that such employee works at least ninety-six (96) hours in a four week month or one hundred twenty (120) hours in a five week month. Such credit shall be determined by dividing the actual hours worked for such month by one hundred sixty (160) hours (in a four week month) or two hundred (200) hours (in a five week month) times two (2). Unused sick leave shall not exceed a maximum accumulation of **two** hundred forty (240) hours. **Said sick leave is to commence:** 

- on the third (3<sup>rd</sup>) full workday's absence for sickness or non-occupational injury;
- on the second (2<sup>nd</sup>) workday's absence if the employee is hospitalized, undergoes outpatient surgery, or has accumulated in excess of ninety-six (96) hours but less than one hundred ninety-two (192) hours, and;
- on the first (1st) workday' absence if the employee is hospitalized undergoes outpatient surgery, or has accumulated in excess of one hundred ninety-two (192) hours.

Sick leave must be earned by employment with the Employer, and in no event will be payable except in the case of a bona fide illness or accident. One (1) day of sick leave pay will be computed on the basis of eight (8) hours at the employee's regular straight-time hourly rate of pay.

Sick leave for part-time employees will be paid at the employee's normal daily hours of work for scheduled days missed, and thereafter based on the daily average hours of the four weeks prior to the first scheduled day missed.

14.02 Sick leave pay, to the extent it has been earned, shall begin after the employee's second (2<sup>nd</sup>) full work day's absence for sickness or non-occupational injury, and on the first (1<sup>st</sup>) work day of absence if employee is hospitalized, undergoes outpatient surgery, or has accumulated in excess of **one hundred ninety two (192)** hours. The waiting period provided herein shall apply for each illness or non-occupational injury.

For Employees hired on or after May 1, 2005, sick leave shall be paid as provided in the preceding section, except sick leave shall not commence until the third  $(3^{rd})$  full workday's absence. There shall be no first  $(1^{st})$  or second  $(2^{nd})$  day sick leave for these employees unless the employee is hospitalized or absent due to outpatient surgery. There shall be no retroactive application of this provision.

- 14.03 Sick leave benefits will be paid only with respect to a workday on which the employee would otherwise have worked, and will not apply to an employee's scheduled day off, holidays, vacation, or any other day on which the employee would not have worked.
- 14.04 Sick leave pay, to the extent it has been earned, will be integrated with payments under any federal or state worker's compensation program, Employer-paid health and welfare, or other disability program to which the Employer contributes, so as not to permit the employee to receive more than his regular weekly pay up to forty (40) hours of pay at the employee's regular straight-time hourly rate of pay for any week in which the employee is off work.
- 14.05 A doctor's certificate or other authoritative verification of illness or accident may be required by the Employer, and, if so, must be presented by the employee not more than forty-eight (48) hours after return to work. Any employee found to have abused sick leave benefits by falsification or misrepresentation shall thereupon be subject to disciplinary action, which may include termination, except that such certificate may be required before the employee's return to work in situations where the Employer reasonably believes the employee may be disqualified by illness or injury from performing his or her duties.
- **14.06** Sick leave benefits are not convertible to cash.
- 14.07 For all employees, any employee ineligible for first or second day sick pay under this provision shall be permitted to use up to five (5) days per year of vacation accrued pursuant to Article 11 or unused personal holidays as payment for such employee's first or second day sick time, at the employee's election. Notwithstanding other requirements to use personal holidays or unused and accrued vacation, there shall be no management discretion to deny pay for such absence, except that a doctor's certificate or other authoritative verification of illness may be required by the Employer. In order to use personal holidays and/or vacation pay for sick absence, the employee must provide at least two (2) hours' notice prior to the start of such employee's scheduled shift.

#### **ARTICLE 15 - HEALTH & WELFARE**

15.01 Effective April 7, 1996, employees will be covered by the Albertson's Employees Health and Welfare Trust under the medical benefits, dental, disability, employee life, and accidental death and dismemberment insurance plans. Employees will be subject to all terms and conditions of the plans, including eligibility requirements, and will be covered by any changes in the plans, including increases in benefits, as these are determined by the trustees of the plans and the law. Decisions by the Trust will not be subject to the grievance procedure or arbitration.

#### ARTICLE 16 - DRUG & ALCOHOL TESTING

16.01 The Employer may require the employee to submit to a legally recognized drug or alcohol test at the Employer's expense, if the Employer has probable cause that an employee is under the effects of alcohol or drugs. An on-the-job accident constitutes probable cause. An employee who tests positive shall be entitled to have a second test, performed using a different disclosure method to verify the accuracy of the test results. The Employer will utilize a medical review officer, who is a licensed physician, to review and interpret lab results and communicate with the employee about the results when the officer deems it appropriate to do so. Time spent in such testing shall be on Company time; however any employee refusing to submit to a drug or alcohol test shall be taken off the clock effective with the time of the Employer's request. An employee who refuses

to take a drug or alcohol test upon request shall be subject to discipline which may include termination.

#### **ARTICLE 17 – PENSION**

- 17.01 The parties agree to be bound by all the terms and provisions of the Intermountain Retail Store Employees Pension Agreement and Declaration of Trust. The parties further agree to irrevocably designate as their representatives on the Board of Trustees of the Fund such Trustees as are named in said Agreement and Declaration of Trust as representing Employers or the Union, respectively, together with their successors selected in the manner provided by said Agreement and Declaration of Trust. The parties further agree to be bound by all acts of their respective Trustees performed pursuant to said Agreement and Declaration of Trust.
- 17.02 Effective on hours worked in September 1981, and each month thereafter, the Employer agrees to pay twenty cents (\$0.20) per hour for all hours worked by employees, except Courtesy Clerks under eighteen (18) years of age, up to a maximum of one dollar and sixty cents (\$1.60) per day, eight dollars (\$8.00) per week and thirty-four dollars and sixty cents (\$34.60) per month into the Pension Trust Fund established for Montana, Idaho, and Wyoming clerks. Effective on hours worked in October 1985, such payment shall be increased to twenty-five cents (\$0.25) per hour, up to a maximum two dollars (\$2.00) per day, ten dollars (\$10.00) per week and forty-three dollars and twenty-five cents (\$43.25) per month. Effective on all hours worked in October 1992, such payment shall increase to thirty cents (\$0.30) per hour, up to a maximum two dollars and forty cents (\$2.40) per day, twelve dollars (\$12.00) per week and fifty-one dollars and ninety cents (\$51.90) per month. Effective on all hours worked in September 1994, such payment shall increase to thirty-five cents (\$0.35) per hour up to a maximum two dollars and eighty cents (\$2.80) per day, fourteen dollars (\$14.00) per week and sixty dollars and fifty-five cents (\$60.55) per month. Effective April 7, 1996, such payment shall increase to forty-five cents (\$0.45) per hour up to a maximum three dollars sixty cents (\$3.60) per day, eighteen dollars (\$18.00) per week and seventy-seven dollars and eighty-five cents (\$77.85) per month. Effective on October 1996 hours, such payment shall increase to fifty-five cents (\$0.55) per hour up to a maximum of four dollars and forty cents (\$4.40) per day, twenty-two dollars (\$22.00) per week and ninetyfive dollars and fifteen cents (\$95.15) per month. Effective on October 1999 hours, such payment shall increase to sixty-five cents (\$0.65) per hour up to a maximum of five dollars and twenty cents (\$5.20) per day, twenty-six (\$26.00) per week, and one hundred twelve dollars and fortyfive cents (\$112.45) per month. Effective October 2001 hours, the Employer contribution shall increase to seventy cents (\$0.70) per hour, \$5.60/day, \$28.00/week, and \$121.10/month. Effective October 2004 hours, the Employer contribution rate shall increase to seventy-five cents (\$0.75) per hour, \$6.00/day, \$30.00/week, and \$129.75/month. Effective April 2005 hours worked, the Employer's contribution shall increase to ninety-five cents (\$.95) per hour, \$7.60 per day, \$38.00 per week, and \$164.35 per month.

For employees hired on or after May 1, 2005, contributions shall be at a rate of forty-eight cents (\$.48) per hour, \$3.84 per day, \$19.20 per week, and \$83.04 per month for all hours worked at straight-time (including hours worked on Sunday, and paid vacation and holiday hours).

Effective with hours worked in the first full calendar month following ratification, payable the month following, the Employer will increase the hourly contribution by \$.15 per hour from \$.95 to \$1.10 for employees hired on or before April 30, 2005. This supplemental contribution is dedicated solely to the funding of the pension plan and will not be used to increase benefits. This supplemental contribution shall continue to be made until the earlier of such time the Plan reaches a financial state whereby either: (i) the funding ratio of the Plan (actuarial value of assets over actuarial liability) is at least 100%; or any contribution of the Employers would not be deductible

for federal income tax purposes in the year in which it is required to be made. However, unless changes are needed to support contribution deductibility, no changes shall be made when the Plan has withdrawal liability.

It is agreed that all contributions made to the Trust shall be made at such time and in such manner as the Trustees may require.

- 17.03 The Pension Trust Fund shall provide for an equal number of Employer and Union Trustees. It is further agreed that the Pension Plan adopted by the Trustees of said Pension Trust Fund shall be such as will qualify for approval by the Internal Revenue Service of the United States Treasury Department, so as to enable the Employer to treat contributions to the Pension Fund as a business deduction for income tax purposes. It is also further agreed that the Pension Trust Agreement and Declaration of Trust and Plan shall be written in conformance with all applicable federal and state laws, so as to be eligible for tax exempt status under the rules and regulations of such Internal Revenue Service.
- **17.04** Time spent on paid vacations and paid holidays during employment shall be considered as time worked for the purpose of this Article.

### 17.05 <u>Pension Protection Act.</u>

- (i) As a result of the Plan's having been certified and being in critical status beginning with the Plan Year commencing September 1,2011, the Plan's Trustees adopted a Rehabilitation Plan that includes the Preferred schedule attached as Exhibit B hereto. The bargaining parties agree and understand that the Employer's obligation to make supplemental pension contributions in addition to the base contribution rate specified in Section 17.02 of this Agreement shall be limited to the contribution rates required in the Preferred Schedule attached as Exhibit B.
- (ii) The supplemental contributions required by the Preferred Schedule shall be effective beginning with hours worked in the first month that begins after ratification of the Agreement.
- (iii) In no event shall any contribution increases be required during the term of this Agreement as a result of annual updates or other changes to the Rehabilitation Plan and its schedules.
- (iv) The contributions provided for under the Preferred Schedule shall be dedicated solely to improving the funding of the Plan, and shall not be used to increase or improve benefits.
- (v) The Plan's Trustees are authorized and directed to reduce Plan benefits as provided in the Preferred Schedule attached as Exhibit B.

Exhibit B Hired on or Before 4/30/05

	Base	Special	Rehab	Total Rate
Effective August 2012	95 cents	15 cents	9 cents	\$1.19
Effective August 2013	95 cents	15 cents	18 cents	\$1.28
Effective August 2014	95 cents	15 cents	27 cents	\$1.37

	Base	Special	Rehab	Total Rate
Effective August 2012	48 cents	0 cents	9 cents	57 cents
Effective August 2013	48 cents	0 cents	17 cents	65 cents
Effective August 2014	48 cents	0 cents	25 cents	73 cents

17.06 With the 2015 to 2018 agreement, the parties adopted the Updated Rehabilitation Schedule for Non-Montana Clerk Contracts issued by the Trustees in May, 2015. The Updated Rehabilitation Schedule is attached hereto as Exhibit C. The bargaining parties agree and understand that the Employer's obligation to make supplemental pension contributions in addition to the base contribution rate shall be limited to the total hourly contributions rates listed therein.

#### Exhibit C

	Base Rate	Aug 2015 hours (Increase from previous year)	Aug 2016 hours (Increase from previous year)	Aug 2017 hours (Increase from previous year)	Aug 2018 hours (Increase from previous year)
Hired on or before 4/30/05	\$0.95	\$1.58* (+21 cents) (21.7%)	\$1.79 (+21 cents) (21.7%)	\$2.00 (+21 cents) (21.7%)	\$2.21 (+21 cents) (21.7%)
Hired after 4/30/05	\$0.48	\$0.87* (+14 cents) (4 cents+21.7%)	\$1.00 (+13 cents) (3 cents+21.7%)	\$1.13 (+13 cents) (3 cents+21.7%)	\$1.23 (+10 cents) (0 cents+21.7%)

<sup>\*</sup>Amount Retroactively Due for hours worked beginning 8/1/2015 through the date the updated RP contributions begin. 9 cents for hired before, 12 cents for hired after.

Rock Springs, WY	Clerk Contract	- hired before	5/2005				
The following per ho	ur employer cont	tribution rates	(subject	to the 8 hour per o	day, 40 hour per w	reek	
and 173 hour per mo	nth maximums)	shall apply:					
				Hourly Contribu	ition Rate		
				Reha	bilitation Plan		
Effective for hours worked on or after:	Base / Benefit Bearing	Clerk Special	Year	Annual Requirement (a) Increase	Annual Requirement (b) Increase	Cummulative Increases	Total
10/1/1996	0.55	-	N/A	N/A	N/A	N/A	0.55
10/1/2001	0.70		N/A	N/A	N/A	N/A	0.70
4/1/2005	0.95	0.15	N/A	N/A	N/A	N/A	1.10
8/1/2012	0.95	0.15	(1)	0.09	N/A	0.09	1.19
8/1/2013	0.95	0.15	(2)	0.09	N/A	0.18	1.28
8/1/2014	0.95	0.15	(3)	0.09	N/A	0.27	1.37
8/1/2015	0.95	0.15	(4)	0.21	N/A	0.48	1.58
8/1/2016	0.95	0.15	(5)	0.21	N/A	0.69	1.79
8/1/2017	0.95	0.15	(6)	0.21	N/A	0.90	2.00
8/1/2018	0.95	0.15	(7)	0.21	N/A	1.11	2.21
8/1/2019	0.95	0.15	(8)	0.38	N/A	1.49	2.59
8/1/2020	0.95	0.15	(9)	0.38	N/A	1.87	2.97
8/1/2021	0.95	0.15	(10)	0.38	N/A	2.25	3.35

Rock Springs, WY	Clerk Contract	- hired on or af	ter 5/20	05			
The following per ho	ur employer cont	tribution rates (	subject t	to the 8 hour per	day, 40 hour per	week	
and 173 hour per mo	nth maximums)	shall apply:					
				Hourly Contribu			
				Rehal	bilitation Plan		
				Annual	Annual		
Effective for hours	Base / Benefit			Requirement	Requirement	Cummulative	
worked on or after:	Bearing	Clerk Special	Year	(a) Increase	(b) Increase	Increases	Total
5/1/2005	0.48	-	N/A	N/A	N/A	N/A	0.48
8/1/2012	0.48	-	(1)	0.05	0.04	0.09	0.57
8/1/2013	0.48	-	(2)	0.05	0.03	0.17	0.65
8/1/2014	0.48	-	(3)	0.05	0.03	0.25	0.73
8/1/2015	0.48	-	(4)	0.10	0.04	0.39	0.87
8/1/2016	0.48	-	(5)	0.10	0.03	0.52	1.00
8/1/2017	0.48	-	(6)	0.10	0.03	0.65	1.13
8/1/2018	0.48	-	(7)	0.10	N/A	0.75	1.23
8/1/2019	0.48	-	(8)	0.19	N/A	0.94	1.42
8/1/2020	0.48	-	(9)	0.19	N/A	1.13	1.61
8/1/2021	0.48	-	(10)	0.19	N/A	1.32	1.80

#### **ARTICLE 18 - NO DISCRIMINATION**

- **18.01** No employee shall be discriminated against by the Employer for upholding lawful Union principles or engaging in lawful activities of the Union. The Employer and the Union agree that each will fully comply with applicable laws and regulations regarding discrimination against any employee because of such person's race, religion, color, national origin, disability, sex, sexual orientation, or age.
- **18.02** The Union agrees that it will not discriminate against the Employer, the Employer's goods, products or services, or other employees not members of the bargaining unit.
- 18.03 No employee who, because of his or her religion, has conscientious objections to working on his or her day of Sabbath, will be required to work on his or her Sabbath as a condition of employment. If the rights of the employees under this paragraph operate in conflict with the seniority provisions contained elsewhere in this agreement, the right of seniority shall prevail.

<u>Bargaining Note:</u> If issues arise involving alleged unlawful harassment or discrimination by member of management, the Union President or her designee may bring the issue(s) directly to the Company's Director of Labor Relations, and the parties will meet to discuss the issues and attempt in good faith to resolve them.

#### **ARTICLE 19 - GENERAL CONDITIONS**

- **19.01** Check Cashing No employee shall be required to make good bad checks cashed, unless said checks are cashed in violation of posted store rules and regulations.
- **19.02** Checking Registers The checking of monies and cash registers shall be considered working time.
- **19.03 Store Meetings** Time spent attending required store meetings shall be paid at the employee's regular hourly rate of pay, whether during the shift or before or after the shift, and shall be considered working time, but shall not be subject to overtime requirements of the Agreement.

- 19.04 Uniforms Uniforms or other special wearing apparel not suitable for street or general wear shall not be required unless furnished by the Employer; and except where the garment is of a permanent press material, the Employer shall pay for the laundering.
- 19.05 Union Visitation The authorized Union representative with appropriate credentials from the Union shall be permitted to interview employees concerning Union business during the hours of work, if such interview does not unreasonably interfere with the employee's work, but time taken for such interview in excess of five (5) minutes shall not be on the Employer's time. Said authorized Union representative shall notify the Store Director or Director in charge, of his presence on the premises. The Store Director or Director in charge shall reasonably accept and agree to the President or authorized Union representative's notification unless such interview shall unreasonably interfere with the operation of the business. While in the store, Union representatives shall conduct themselves professionally and shall not engage in any abusive, disruptive or threatening conduct.
- **19.06 Union Store Cards** Upon execution of this Agreement, the Union agrees to provide a Union Shop Card to the Employer and the Employer agrees to display said Union Shop Card in a conspicuous place in the store. The Union Shop Card may be withdrawn by the Union only if the Employer refuses to comply with a final decision of an Arbitrator determined in accordance with the terms of the Agreement, including the grievance and arbitration procedure.
- 19.07 Bulletin Board -The Employer agrees to provide a suitable space in the rest area of each store for the posting of Union notices. The Union and employees shall honor all lawful Employer policies concerning solicitation or dissemination of documents on Employer premises and shall not disseminate documents in working areas. Any material posted will not disparage Albertson's including Albertson's management. If an arbitrator determines that the Union has disseminated disparaging information on the Employer's premises, the arbitrator shall order the Union to cease and desist.
- **19.08 Interviews** When an employee is involved in a disciplinary interview where the probable result of such interview will be the imposition of disciplinary action, the Employer will respect any lawful rights of the employee to Union representations.
- **19.09 Store Closing -** The Company will not challenge any unemployment claim of employees, provided there is no dispute that the employee engaged in conduct prior to the store closure that would have resulted in the employee's termination, even if the Company discovers information leading to the dispute after the store closure.

The Company agrees to provide employees whose employment is terminated wi	th a letter stating
the following: To Whom it May Concern: This shall confirm that w	as employed by
Safeway/Albertsons in our (city, state) store from to	(year) in the
position(s) of Mr./Ms. last straight-time hourly wage rate was \$_	Mr./Ms.
employment was terminated effective (year) as	a result of the
Company's decision to close the (city, state) store for business reasons.	

#### ARTICLE 20 - GRIEVANCES AND ARBITRATION

**20.01** Any complaint, disagreement, or difference of opinion between the Employer and the Union, or the employees covered by this Agreement, including retaliatory scheduling of employees by the Store Director, which concerns the interpretation or application of the terms and provisions of this Agreement, shall be considered a grievance.

20.02 Before filing a grievance, any employee or the Union will schedule a grievance meeting away from the sales floor which can include a conference call at a mutually convenient time to be conducted during scheduled working hours between store management and either the Union Representative and/or the Steward, and/or the aggrieved employee, unless the Employer is unable or unwilling to meet.

The parties shall make an earnest effort to resolve grievances through the following procedure. Any employee or the Union may present a grievance. Any grievance involving termination or discharge of an employee must be filed within ten (10) days from the date of termination or discharge, disciplinary suspension, or improper layoff or recall. Any grievance involving any other matter must be filed within thirty (30) days following the event giving rise to such a grievance. Grievances not filed within these time limitations shall be forfeited and waived by the aggrieved parties; however, if the Employer, through a clerical error, fails to grant apprentice progression wage increases when due, such increase will be adjusted retroactively for up to ninety (90) days from the time of filing of a grievance with the Employer about such failure. The Union and Employer representatives must attempt to resolve the grievance before the grieving party may request an arbitration panel.

- **20.03** All grievances, to be arbitrable, must reasonably allege a specific violation of an express provision of the Agreement, and must clearly set forth all the known specific facts that form the basis of the grievance. All grievances shall be submitted in writing and shall clearly set forth the issues and contentions of the aggrieved parties.
- **20.04** In addition to the pre-grievance meeting described in 20.02 the Union Representative and the Employer Labor Representative shall discuss and attempt to adjust such grievances by holding a monthly settlement meeting by telephone conference.

If the issuance of a verbal/written warning is grieved, the Union will notify the Employer of the same. If the Grievant is disciplined further, **or otherwise adversely affected**, and the verbal **or** written warning is relied upon by the Employer in doing so, the Union shall have the right to submit the grievance protesting the warning to arbitration together with the grievance contesting the disciplinary **or adverse** action. It is expressly agreed that all such grievances will be consolidated.

**20.05** If the Union and the Employer Representative do not reach an adjustment within thirty (30) days of when the grievance is filed, the grieving party will request an arbitration panel of eleven (11) potential arbitrators, drawn from the following geographic areas: Washington, Oregon, Colorado, Utah, Idaho and Montana.

Money damages for grievances with the potential for backpay that are not arbitrated within six (6) months of the event giving rise to the grievance shall be limited to six (6) months of pay, unless the reason the grievance is not arbitrated within six (6) months is the sole responsibility of the Employer, or is due to circumstances outside the control of the Grievant or Union.

The parties specifically agree that the actual hearing shall be scheduled as soon as possible and shall occur as soon as possible – as early as sixty (60) days, but no later than within six (6) months from the date the grievance was filed. The parties can extend the six (6) month hearing deadline by mutual agreement. The arbitrator must render his decision within thirty (30) days of the close of hearing.

20.06 The Arbitrator shall receive and consider such material evidence and contentions as the parties

- may offer and shall make such independent investigations as he deems essential to a full understanding and determination of the issues involved.
- 20.07 The Arbitrator shall not be vested with the power to change, modify or alter any of the terms of this Agreement. All grievances submitted shall present an arbitrable issue under this Agreement, and shall not depend or involve an issue or contention by either party which is contrary to any provision of this Agreement or which involves the determination of a subject matter not covered by or arising during the term of this Agreement.
- **20.08** The findings, decision and awards of the Arbitrator on all arbitrable questions shall be in writing and shall be final and binding on the Employer and the Union.
- **20.09** The expense of only the impartial Arbitrator (which does not include room expense or any other expense not billed by an arbitrator) shall be equally borne by the parties.

#### ARTICLE 21 - NO STRIKE/LOCKOUT PROVISIONS

- **21.01** During the life of this Agreement, there shall be no lockout, strike, picketing, sympathy strikes, boycotting, stoppage of work, slowdown, anti-Company publicity, corporate campaign activity or other economic action of any nature against the Company.
- **21.02** It is understood that it shall be a violation of this Agreement for the Union or its agents to require its members to observe picket lines set up by any labor organization at the premises of the Company.
- 21.03 Various moneys from Local No.7 are paid to UFCW International Union funds. The Local does not control such funds. Consequently, the UFCW International Union's use of those funds for corporate campaign purposes will not be a violation of this Agreement.

#### **ARTICLE 22 - SEPARABILITY**

22.01 If the highest court having jurisdiction in the matter in its final decision interprets any applicable law of the United States or the state covered by this Agreement in a manner so as to bring any provision or section of this Agreement into conflict with said law, such conflicting provision or section of this Agreement, and such provision or Section alone, shall then be open for further negotiation between the parties hereto for the purpose of reconciling the conflicting provision or section with the said law as affected by such decision.

#### ARTICLE 23 - MANAGEMENT RIGHTS, MINIMUMS, AND JUST DISCHARGE

23.01 All management rights not specifically limited by this Agreement shall continue to rest exclusively with the Employer, including but not limited to, the right to schedule and direct the employees and to discipline or discharge with some reasonable foundation for its support. Store Director and Assistant Director can issue discipline in all departments, but Department Managers only within their respective departments. All Company benefits that may be provided over and above the requirements of this Labor Agreement, whether to an individual employee or to a department, shall continue to be at the discretion of the Employer both as to the granting and withdrawal; provided, however, regular straight-time hourly rates increased above contractual minimums will not be reduced during the life of this Agreement.

The Company retains the right to develop, implement and establish a Bonus Plan for Department Managers at its sole discretion including the right to determine bonus amounts, payment criteria, measurements and the right to make changes and modifications to the program including termination of the program. The Union will withdraw with prejudice all grievances related to the Company's department manager bonus program.

#### **ARTICLE 24 - REPORTING ACCIDENTS**

**24.01** Any employee involved in a work-related accident shall immediately report such accident and any physical injury sustained (if immediately known to employee) and provide such information that the Employer requires related to such accident. Failure to report an accident or to observe the Employer's rules and regulations concerning safe work practices may be a basis for discipline.

#### **ARTICLE 25 - JURY DUTY**

25.01 Albertson's will pay to non-probationary employees who regularly work twenty (20) hours or more per week, the difference between the juror's service fee and straight-time wages lost (computed as average of previous four weeks pay) while an employee is a juror. If the jury duty exceeds fifteen (15) regularly scheduled days in a 12-month period, the employee may take vacation pay or excused time off without pay. Albertson's does not compensate employees who sit on a Grand Jury.

Jury duty is subject to the following conditions:

- 1) If you are called for jury duty and then excused from such duty during your scheduled shift, you must return to work to complete your normal work shift. However, if you have served and been compensated for at least eight (8) hours jury duty, you shall be excused from completing your shift.
- 2) No employee who reports back to his/her shift after being excused from jury duty shall be required to work in excess of ten (10) hours, less the number of hours for which he/she served and was compensated for by the court for jury duty that day.
- 3) If you are not called for jury duty on a scheduled work day, you are expected to report to work as scheduled
- 4) Albertson's may require a statement from the court certifying attendance and compensation.

#### **ARTICLE 26 - JOB STEWARDS**

- 26.01 The Employer recognizes the right of the Union to designate no more than three (3) job stewards per store for both bargaining units (Clerk and Deli). It is agreed that there will be no discrimination against such employees by reason of their selection as stewards. However, such employees selected shall perform their steward duties so as to not neglect normal work assignments, and shall act in accord with Section 19.05. Stewards shall not be authorized to settle any grievances or enter into any understanding contrary to this Agreement, nor shall they make any interpretation contrary to the Union interpretation of any Agreement clause. The store manager will be advised in writing by the union of the names of stewards.
- **26.02** Up to three stewards shall not be scheduled to work past 6:30 p.m. one day per month in order to attend monthly Union meetings. The Company agrees to adjust the Union Stewards' work schedule to allow them to attend an annual Union Stewards' conference, provided:

- 1) The store is given ninety (90) days advance notice.
- 2) No more than two such stewards shall be from the same department (the store may allow a third steward from the same department time off if business needs permit).

#### **ARTICLE 27 - HOSTILE WORK ENVIRONMENT**

- **27.01** The Employer, the Union, and employees agree that all communications and interactions between them should be courteous and respectful, which includes, whenever possible:
  - 1) No raised voices
  - 2) No profanity
  - 3) No discussion of policy or work performance issues in front of customers or uninvolved employees.
  - 4) Discussion of the issues, not personalities
  - 5) No personal attacks

In case of alleged violations of this policy, Letter of Understanding 2 will apply.

### **ARTICLE 28 - EQUITABLE WORK OPPORTUNITIES**

- **28.01** In order to ensure equitable work opportunities and efficient store operations:
  - 1) Non-unit associates shall not be scheduled to a checking shift except in case of training needs (for example, front end manager on Saturday) or in emergencies (for example, checkers not available due to illness, leave, union business, etc.). Fourth persons and fifth persons and Assistant Front End Manager (bargaining unit employees) can be scheduled as checkers as in the past.
  - 2) Exempt managers and non-unit employees can perform work normally assigned to unit employees as they have done in the past.
  - 3) In line with past practices, unit employees may work in different departments or classifications during their shifts as business needs require, and may be scheduled to work in a different department, for example, when that department is short staffed because an employee is on a scheduled or personal day off, has quit, is on vacation, holiday, or leave of absence, etc. or otherwise when an employee in a department is unwilling or unable to do the work (e.g., too busy).
  - 4) All pending work assignment grievances to be dropped by Union as part of ratification.

#### **ARTICLE 29 - SAFETY**

- 29.01 The Company and Union agree that the Employer is responsible for maintaining a sound safety program and its employees are responsible for adhering to the safety program by working safely, being continually alert so they may prevent injury to themselves, fellow employees, and our customers. Employees are responsible for reporting any safety hazards immediately to store management so that they may be addressed in accord with the Company safety program.
- 29.02 The Company agrees that, when required by its safety program or applicable law, it is obligated to provide the following safety items (not all inclusive):
  - 1) Appropriate Personal Protective Equipment (PPE) as outlined in the SDS sheets,

including but not limited to, any cleaning of restrooms;

- 2) Floor mats, if needed, where they do not compromise safety and or the ability to clean and sanitize;
- 3) Fall protection equipment and other appropriate health and safety devices when required by OSHA rules.
- 29.03 The Company agrees that it shall provide safety training, as required by applicable law or by its safety program at the time of hire, when employees change positions (if required) and through its store Safety Champions monthly program. The Company further agrees to maintain records of all such training, for each employee, and such records shall be made available within a reasonable amount of time with written request by the Union.
  - No employee shall operate, be permitted to operate or directed to operate a Powered Industrial Truck (PIT) prior to completion of training in PIT operation. The Company shall be responsible to track the expiration date of their PIT training for re-certification. Without required PIT training, employees may only operate hand jacks.
  - No employee shall operate, be permitted to operate, or directed to operate a cardboard baler prior to completion of training in baler operation.
  - No employee shall operate, be permitted to operate, or be directed to operate a trash compactor prior to completion of training in compactor operation.
  - Employees agree that they will not operate PIT if their training certification has expired.

Nothing in this section shall be construed to limit or replace any rights or remedies available to employees under Workers Compensation or other applicable law or regulation. Employees shall report all injuries immediately and complete the required reporting procedures paperwork required of them by store management.

- 29.04 The President of the Union, or a designee, shall have the right to visit any of the Company's covered places of business in order to ensure a safe work environment in accordance with Article 43 Section 110 of the retail labor agreement (Article 47 Section 131 of the Meat agreement). The President of the Union, or a designee, shall follow all applicable health and safety regulations, including but not limited to hair restraints, attire, personal belongings and beverages/food throughout the store.
- 29.05 The Employer agrees that each store will have a Safety Committee that can be made up of managerial and non-managerial employees from the store. The Safety Committee will meet at least once a month. The Store Director may designate one employee per store to act as a Safety Champion. The Company will encourage the Safety Champion to attend the monthly safety meetings with all Safety Committee members.
- 29.06 Master Safety Committee. The Employer and the Union will jointly set up a Master Safety Committee, made up of two (2) members from the Union and two (2) members from the Company, to discuss and work toward resolving safety issues in the workplace.

The Master Safety Committee will meet periodically, and no less frequently than once per quarter, to review workplace safety matters. The parties will discuss and work toward resolving safety in the workplace. In addition, the Company and the Union agree that they will continue to discuss and jointly address safety related issues and/or questions about the Company's safety program in good faith.

#### **ARTICLE 30 - TECHNOLOGICAL CHANGES**

The parties recognize that a well-trained and technologically proficient workforce is beneficial to employer and employees alike. As technological changes are occurring at a rapid pace, such changes may have a dramatic impact on both employees' careers and the employer's business. In the event the Employer introduces technological changes that impact bargaining unit work, they shall meet to discuss the changes, their anticipated impact on the workforce, and any other subjects relating to or arising from the technological change in question and the affected employees.

In addition, the Employer agrees to discuss the following:

- Any retraining necessary, for a comparable position and subject to the applicable seniority provisions.
- ii. Where retraining is not feasible, the Employer shall make every effort to transfer all affected employees to another department, another store, or other employment, within a reasonable geographic area of the employee's existing position or, solely at the employee's election, their residence.
- iii. In the event the employee is not retrained or transferred and is separated from employment as a result of technological changes, the company and the Union will discuss using a placement service.
- iv. To the extent that technological change results in the loss of bargaining unit work or positions, the Employer shall discuss implementing such change gradually, to allow for the natural attrition of employees through voluntary separation or retirement, with the intention that no employee, who is employed as of the date the Employer notifies the Union of its anticipated technological change, is involuntarily separated from their employment.

In the event the employee is not retrained or transferred and is permanently displaced as a direct result of major technological changes as defined above, the employee will be eligible for severance pay in accordance with the following provisions:

- a. All employees, excluding courtesy clerks, with two (2) or more years of continuous service will be eligible for one (1) week's severance pay for each year of continuous service. Maximum severance pay of ten (10) weeks' pay to be paid on a lump sum basis. Weekly severance pay shall be determined by the average number of hours worked for the four (4) weeks preceding displacement, not to exceed forty (40) hours' straight time pay.
- b. An employee shall be disqualified from severance pay in the event the employee:
  - i. Refuses retraining,
  - ii. Refuses a transfer or other employment within a radius of forty (40) miles
  - iii. Voluntarily terminates employment.

c. In the event an employee is eligible for a severance payment pursuant to the provision, the employee will execute a Release Agreement provided by the Company prior to receipt of such severance payment.

Date 2/2/2021

#### **ARTICLE 31 - TERM OF AGREEMENT**

31.01 The provisions of this Agreement shall become effective **December 2, 2018** and shall remain in full force and effect through **December 4, 2021**, except as herein provided and shall continue from year to year thereafter unless one of the parties hereto, not less than sixty (60) days prior to its expiration date or any anniversary thereafter, shall serve notice in writing upon the other party. If such notice is served by either party hereto, this Agreement shall terminate upon its expiration date.

1 ,	reto, this Agreement shall terminate upon its ex
Signed this2ndday ofFebruary	, 20 <b>21</b> .
ALBERTSON'S LLC	UFCW LOCAL NO. 7, DENVER COLORADO, AFL-CIO, Chartered by the UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION.
By Danny Ma VP, Labor Relations	By Kim C. Cordova President UFCW Local 7

Date 1/21/21

# APPENDIX "A" ROCK SPRINGS CLERK

	4 D.C	I	I	F
	ABS	12/2/18	12/1/19	12/6/20
Food Clarks (ADC Clarks	7/23/17			l
Food Clerks(APC Clerks	<i>'</i>	9.00	0.10	0.25
1041-2080	\$7.45 \$7.55	9.00	9.10 9.60	9.25 9.75
	\$7.65		10.10	10.25
2081-3120	\$8.32	10.00		10.25
3121-4160		11.00	10.60	
4161-5200 5201-6240	\$9.23 \$10.14	11.50	11.10	11.25 11.75
6241-7280	\$10.14	12.00	11.60 12.10	12.25
		12.50		
7281-7800	\$11.96		12.60	13.00
Thereafter	\$14.80	15.20	15.55	15.90
Head Clerk	\$15.27	15.67 15.67	16.02	16.37
Liquor Manager	\$15.14	15.0/	16.02	16.37
Courtesy Clerk				
0-520 hours		Min Wage	Min Wage	Min Wage
		+\$0.20	+\$0.20	+\$0.20
Thereafter		Min Wage +\$0.30	Min Wage +\$0.30	Min Wage +\$0.30
Bakery Sales Clerk				
0-1040	\$9.59	9.70	9.80	9.90
1041-2080	\$9.70	10.00	10.10	10.20
2081-3120	\$9.82	10.25	10.35	10.45
3121-4160	\$9.94	10.50	10.60	10.70
4161-5200	\$10.06	11.00	11.10	11.20
5201-6240	\$11.18	11.50	11.60	11.70
6241-7280	\$11.50	11.75	11.85	11.95
7281-7800	\$11.77	12.25	12.35	12.45
Thereafter	\$12.72	13.12	13.47	13.82
Head Bakery Sales	\$12.85	13.25	13.60	13.95
Non-Food & Customer	Service Center Clerks	(Customer Service Cle	rks)	
0-1040	\$8.53	8.75	8.85	9.00
1041-2080	\$9.13	9.25	9.35	9.45
2081-3120	\$9.65	9.75	9.85	9.95
3121-4160	\$10.07	10.25	10.35	10.45
4161-5200	\$10.49	10.50	10.60	10.70
5201-6240	\$10.90	11.00	11.10	11.20
6241-7280	\$11.31	11.50	11.60	11.70
7281-7800	\$11.83	12.50	12.60	12.70
Thereafter	\$14.12	14.52	14.87	15.22
CSC Supervisor	\$14.65	15.05	15.40	15.75
Floral Clerk (Customer	Service Clerks)			
0-1040	\$8.98	9.15	9.25	9.35
1041-2080	\$9.61	9.75	9.85	9.95
2081-3120	\$10.08	10.25	10.35	10.45
3121-4160	\$10.49	10.75	10.85	10.95
4161-5200	\$10.90	11.25	11.35	11.45
5201-6240	\$11.30	11.75	11.85	11.95
6241-7280	\$11.70	12.25	12.35	12.45

	ABS 7/23/17	12/2/18	12/1/19	12/6/20
7281-7800	\$12.21	13.00	13.10	13.40
Thereafter	\$14.42	14.82	15.17	15.52
Freshcut Clerk				
0-1040 hrs.	\$9.59	9.75	9.85	9.95
1041-2080 hrs.	\$9.70	10.00	10.10	10.15
2081-3120 hrs.	\$9.82	10.25	10.35	10.45
3121-4160 hrs.	\$9.94	10.50	10.60	10.70
4161-5200 hrs.	\$10.06	10.75	10.85	10.95
5201-6240 hrs.	\$11.18	11.25	11.35	11.45
6241-7280 hrs.	\$11.50	11.65	11.75	11.85
7281-7800 hrs.	\$12.42	12.75	12.85	12.95
Thereafter	\$12.85	13.25	13.60	13.95
Freshcut Supervisor	\$13.16	 13.56	13.91	14.26

#### **Demotions, Step Downs and layoffs**

An employee who is demoted, steps down, or who is laid off in accordance with this Agreement, shall be placed back into the same wage schedule in which the employee was working immediately prior to their assignment into management or promotion into the classification from which they are being demoted, stepping down or laid off. In determining the proper progression level for an employee demoted, stepping down, or laid off from a classification with a higher "thereafter" hourly rate to a classification with a lower "thereafter" hourly rate, such affected employee shall be placed in the appropriate progression level in the rate schedule referenced in this paragraph based on their experience in the newly assigned classification, regardless of whether such assigned rate results in a reduction in hourly rate. In determining prior experience hereunder, the Employer will give recognition to the verified number of hours of actual work experience in the same classification which said employee may have performed for the Employer and the verified number of hours of actual work experience on a comparable job which said employee may have performed within the previous ten (10) years for any other employer in a similar retail grocery operation. In the case of an employee who has been in their current position for 2 years or more and is allowed to step down, in no event will the reduction, if any, be more than three (3) progression steps. Employees above the "thereafter" rate shall be reduced, if applicable, from the "thereafter" rate.

#### Promotions, new hires and new entrants into the bargaining unit

Employees who are promoted to a different classification shall not receive a reduction in their hourly rate of pay if when promoted to such classification they are being paid an hourly rate of pay greater than the minimum, unless they are above the "thereafter" hourly rate in which case they will immediately be paid the "thereafter" hourly rate. When such employee is paid less than the "thereafter" hourly rate, prior to receiving an increase in their hourly rate of pay, they must work 1,040 hours at their current rate, or the hours they had left in their step prior to promotion, whichever is less, before promotion to the hourly rate in the new classification that would give them an increase in their hourly rate of pay.

#### **Bargaining Notes**

### Scheduling Book

The scheduling book will be available to associates except when a new schedule is being written. The first priority for request time off the schedule will be for medical or serious personal reasons. The second priority will be relative seniority, in case of conflict over requested time off. The book will contain a note as follows:

If you wish to keep the reason for your requested time off private, just put "confidential" as the reason and then speak with your supervisor about it.

#### **Payroll Information**

Payroll checks will be provided to workers in an envelope from the Employer that can be reused by the Employer (employees must return the envelope to the Employer immediately after having received their payroll checks).

#### **Industry Credit**

The parties agree to establish a Joint-Labor Management Committee to consider the Union's proposal of Industry Credit.

#### **Apprenticeship Programs**

The parties agree to work together during the term of the new contract to establish appropriate Industry Apprenticeship programs, pursuant to applicable State and Federal training and apprentice guidelines. The Union and the Company agree to meet regularly, with a first meeting to be held not later than March 31, 2019, to accomplish these goals.

## **Union Orientation and Pending Grievances**

The Employer and the Union shall establish a Joint Labor-Management Committee to address, during the term of their CBAs commencing in 2019, the Union's proposal to revise Article 3 to provide for a mandatory union orientation, and a separate Committee concerning settlement of any pending grievances.

By Danny Ma VP, Labor Relations	By Kim C. Cordova President UFCW Local 7
Date 1/21/21	Date 2/2/2021

# LETTER OF AGREEMENT - MINIMUM WAGE

The parties **agree** that an employee working at a progression step that is adjusted as a result of the operation of **the minimum wage during the term of this Agreement** would remain at the same step but work under the newly adjusted rate until they complete the remaining hours of that step and advance to the next step.

IN WITNESS WHEREOF	the parties hereto have executed this "Letter of Agreement" to be
effective on the2nd	day ofFebruary20 <b>21</b> .
ALBERTSON'S LLC	UFCW LOCAL NO. 7, DENVER
	COLORADO, AFL-CIO, Chartered by
	the UNITED FOOD AND COMMERCIAL
	WORKERS INTERNATIONAL UNION.
By Danny Ma VP, Labor Relations	By Kim C. Cordova President UFCW Local 7
Date 1/21/21	Date 2/2/2021

#### Letter of Understanding 1

Letter of Understanding made by and between ALBERTSON'S LLC and UNITED FOOD AND COMMERCIAL WORKERS UNION LOCAL NO. 7 regarding the parties' good faith working relationship and policy to encourage ADR as follows.

As evidence of a good faith working relationship between UFCW Local 7 and Albertson's, and for the purpose of encouraging Alternative Dispute Resolution (ADR), Local 7 agrees to counsel any employee with a complaint(s) and/or allegations(s) of illegal employment discrimination or violation of other state or federal law of Local 7's policy to address and resolve such issues through utilization of the collective bargaining agreement grievance process. Local 7 will counsel any employee with such a complaint that the employee also may have rights under applicable civil rights and/or other laws enforced by state and federal agencies and that the employee can exercise his/her discretion to utilize either, or both processes.

				cuted this "Letter of U	Inderstanding" to be
effective on the _	25th	day of	Aprıl	,2017.	
ALBERTSON'S LLC			UFCW LO	CAL NO. 7, DENVE	R
			COLORAD	OO, AFL-CIO, Charte	ered by
			the UNITE	D FOOD AND COM	MERCIAL
			WORKERS	S INTERNATIONAL	UNION.
Bys/s Danny Ma		Bys/s K	im C. Cordova		

## Letter of Understanding 2

Albertson's will continue to take the seniority, availability, experience, merit and ability of its employees into account in writing its weekly schedules. Albertson's commits that if Local #7 notifies Albertson's Labor Relations Department of improper favoritism in scheduling employees, such scheduling will be resolved for the future. If the scheduling remains unresolved, Albertson's and Local #7 will have a telephone conference within five days of receipt of written notice provided by Local #7. In the telephone conference, the parties' positions shall be explained, the scheduling shall be re-examined, and, if necessary, any improper favoritism will be corrected. In no event, however, are the terms and conditions of this Letter of Understanding grievable or arbitrable.

IN WITNESS WHEREOF, the	parties hereto have executed this "Letter of Understanding" to be
effective on the25thday of	April, 2017.
ALDEDTSONIS LLC	LIECULLOCAL NO 7 DENVED
ALBERTSON'S LLC	UFCW LOCAL NO. 7, DENVER
	COLORADO, AFL-CIO, Chartered by
	the UNITED FOOD AND COMMERCIAL
	WORKERS INTERNATIONAL UNION.
Dry ala Danny Ma	Dr. o/a Vin C. Cardava
Bys/s Danny Ma	Bys/s Kim C. Cordova

### **LETTER OF UNDERSTANDING - Employee Buyout**

The Employer, at its discretion, may establish a buyout program as follows:

- 1. Employees with ten (10) or more years of service who elect this buyout by a date determined by the Employer and who work through their release date:
  - \$500 per year of service Part-time employees
  - \$1,000 per year of service Full-time employees
- 2. Employer retains the right upon notification to the Union to:
  - establish offer dates and release dates
  - terminate or extend the program
  - require employees to sign a waiver and release
  - limit the maximum payout under this program to any employee to 20 years of service
- 3. The Employer may limit, by bargaining unit, the number of employees who can take this buyout at each store or facility. If more employees elect the buyout than permitted, employees will participate by seniority.
- 4. Program not subject to the Grievance and Arbitration Procedure.

IN WITNESS WHEREOF, the p be effective on the25th day of _	arties hereto have executed this "Letter of Understanding" toApril, 2017.
ALBERTSON'S LLC	UFCW LOCAL NO. 7, DENVER COLORADO, AFL-CIO, Chartered by the UNITED FOOD AND COMMERCIAL WORKERS INTERNATIONAL UNION.
Bys/s Danny Ma	Bys/s Kim C. Cordova

United Food and Commercial Workers Local 7 UFCW Bldg. Ste. 400 7760 W. 38<sup>th</sup> Ave. Wheat Ridge, CO 80033

#### RE: Salad Bar Clerks and Product Demonstrators

To Whom It May Concern:

As of the date of this letter, Albertson's has discontinued use of the Salad Bar Clerk and Product Demonstrator job classifications. Should Albertson's reinstate use of these job classifications in the future, all Salad Bar Clerks, and all individuals in a Product Demonstrator position who have a hire date prior to April 6, 1996, will be included in the Rock Springs Clerks bargaining unit.

Sincerely,

Nathan Hyde Director, Labor Relations

#### ABC CHECK OFF AGREEMENT

#### **AGREEMENT**

between

### ALBERTSON'S, LLC

and

#### UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 7

The above-named parties hereby agree as follows:

The Employer agrees to deduct amounts designated by employees for the Active Ballot Club ("ABC") when the Employer has been furnished an individual written authorization for making such deductions on a form mutually agreed upon between the Employer and the Union. It is agreed that the ABC authorization is to be entirely voluntary upon the part of each individual employee and that any such employee may revoke his ABC checkoff authorization upon giving thirty (30) days written notice to the Employer and the Union.

The same shall become effective upon execution.

Albertson's, Inc.	United Food and Commercial Workers Union, Local 7		
By: s/s Amanda S. Paquet	By:s/s Ernest L. Duran Jr.		
Date: September 30, 2002	Date: September 20. 2002		

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# WEINGARTEN RULES

Under the Supreme Court's Weingarten decision, when an investigatory interview occurs, you should ask if it is for disciplinary action. If so, the following rules apply:

- **Rule I:** The employee must make a clear request for union representation before or during the interview. The employee cannot be punished for making this request.
- **Rule II:** After the employee makes the request, the Employer must choose from among three options. The Employer must either:
  - A. <u>Grant the request</u> and delay questioning until the union representative arrives and has a chance to consult privately with the employee, or
  - B. **<u>Deny the request</u>** and end the interview immediately, or
  - C. Give the employee a choice of:
    - (1) having the interview without representation or
    - (2) ending the interview.
- **Rule III:** If the Employer denies the request for union representation, and continues to ask questions, it commits an unfair labor practice and the employee has a right to refuse to answer. The Employer may not discipline the employee for such a refusal.

# **INSURANCE AND PENSION**

When you have questions regarding eligibility, benefits, or how to file a claim, please contact the fund office at the following address, where the staff will be pleased to assist you:

# **MEDICAL/VISION CLAIMS**

ZENITH AMERICAN SOLUTIONS PO BOX 447 5511 W. 56<sup>th</sup> AVENUE, #250 ARVADA, CO 80001-0447 TELEPHONE: 303-430-9334

TOLL FREE: 1-800-527-1647

# **DENTAL**

DELTA DENTAL OF COLORADO PO BOX 173803 DENVER, CO 80217-3803 TELEPHONE: 303-741-9300

# **PENSION**

ZENITH AMERICAN SOLUTIONS PO BOX 1327 5511 W. 56<sup>th</sup> AVENUE, #250 ARVADA, CO 80001-1327 PHONE: 303-430-9476

TOLL FREE: 1-800-390-3083

# NOTES

# **NOTES**

#### DO NOT GO SUSPENDED!!!

REMEMBER, IF YOU LEAVE THE INDUSTRY FOR ANY REASON (termination, lay-off, leave of absence, etc.) apply for your withdrawal card. This must be done within 30 days from the last day worked. This protects your union status in the event you should ever return to the industry. Failure to get a withdrawal card will result in SUSPENSION from the Union and a reinstatement fee will be charged. If you leave the industry IT IS YOUR OBLIGATION TO GET A WITHDRAWAL CARD!

The withdrawal card will be issued at no cost, the only requirement being that your initiation fee be fully paid and your dues must be paid for the month in which you request the withdrawal card. The withdrawal card is good indefinitely and allows you to become a member of any local union affiliated with the United Food and Commercial Workers International Union without payment of any additional fee(s). Withdrawal card must be deposited with the union office within 30 days after returning to work or it becomes null and void and the reinstatement fee must be paid. All persons returning to work with a withdrawal card must fill out a new application and authorization.

#### WITHDRAWAL CARD REQUEST FORM

It is your responsibility to request in writing

If your employment terminates, or you are on a leave of absence for 30 days or more, you should request a Withdrawal Card to stop your dues. Failure to request the card will result in mandatory payment of reinstatement fees upon your return to work.

Name (Print)	Date			
Employee ID #	Date Home phone ()			
Employed by Company	Facility #			
Home Address				
City	_ State Zip			
Last Day Worked	_			
Reason for Leaving (Please check one) Termed, pending grievance □	Termed, leaving company □			
Going to non-union position □				
Medical Leave [maternity, disability, worker comp] and expect to return □				
LOA [personal, military] and expect to ref	turn to work			
Retiring from company				
Return this Request for Withdrawal Care Dues must be paid for month in which y				
Refund any advance dues □				
Apply any advance dues upon my retur	n to work			
Please give this to your Union Representati UNITED FOOD AND COMMERCIAL W LOCAL NO. 7				
7760 WEST 38TH AVENUE, SUITE 40 WHEAT RIDGE CO 80033	0			
If you have questions in	Jease contact your Union Representative			

If you have questions, please contact your Union Representative or Membership Records 303-425-0897, 1-800-854-7054